

Meeting the Quality and Productivity Challenge

Electronic Document Management in Healthcare

Wednesday 3 November 2010 76 Portland Place, London

Topics include:

- Electronic patient records: where does Electronic Document Management fit in?
- To back scan or not to back scan? That is the question
- Developing the business case for Electronic Document Management
- Information, governance and confidentiality
- Implementing Electronic Document Management in practice
- Electronic Document Management: governance, security and confidentiality in practice
- Realising the clinical benefits and engaging clinical staff
- Electronic Document Management: legal issues and requirements
- Looking ahead and moving forward

Chair and keynote speakers:

- **Sean Brennan**
*Independent Consultant in Healthcare Informatics
Clinical Matrix*
- **Dr Charles Gutteridge**
*National Clinical Director for Informatics
Department of Health and Former Medical Director
Barts and The London NHS Foundation Trust*
- **Neil Turnbull**
*Head of Programme Delivery, Information
Management and Technology
The Ipswich Hospital NHS Trust*



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The NHS was founded in 1948 and while the delivery of clinical care has evolved over these last 60 years, the collection; storage and retrieval of clinical information has changed little, although a lot of promises have been made. It was envisaged in the late 90's that by this time, (2010) we would all have Electronic records. It's not just the day-to-day delivery of care within the hospital, which is suffering, the ability to move care beyond the expensive hospitals is affected by the lack of digital information to support it.

The systems, which were more than adequate for the NHS of the last century are now preventing the delivery of alternative models of the delivery of clinical care in the 21st century. Up until now, the lack of appropriate technical infrastructure meant it was difficult to view scanned clinical information across the entire trusts.

Clinicians MUST have immediate access to any historical information - this has meant that the implementation of an EDM (Electronic Document Management) solution has not been a practical proposition to date. The increasing investment in the technical infrastructure in hospitals and community, as an alternative to paper, is now a possibility as these digitised (scanned) records are viewable universally where required.

This one day conference outlines a number of different strategies for the implementation of EDM. A series of real case studies will address the legal and organisational issues associated with this important piece of work and looks at the business case evidenced benefits.

By attending this event delegates will have the opportunity to hear from a variety of healthcare professionals who have witnessed the following aspects of EDM and delivered EDM in their organisation.

- The strategic place of EDM in your organisation
- The different ways of implementing EDM
- The costs of these different models
- What cost savings are anticipated and have been actually delivered.
- Where EDM sits with other strategic initiatives (e.g. CfH's NPfIT)



10.10 Chairman's Introduction

10.15 Electronic patient records: Where does electronic document management fit in?

Dr Charles Gutteridge
National Clinical Director for Informatics
Department of Health and
Former Medical Director
Barts and The London NHS Foundation Trust

- developing good accessible information as a tool to raise the quality of treatment and diagnosis
- where Electronic Document Management fits into electronic patient records
- moving forward: critical success factors

10.45 To back scan or not to back scan? That is the question

Neil Turnbull
Head of Programme Delivery, Information Management and Technology
The Ipswich Hospital NHS Trust

- the options: back scan active, back scan all, back scan on demand or don't back scan at all
- the resource and clinical implications of the various options
- onsite v offsite scanning and the implications for patient confidentiality
- our approach and developments at Ipswich

11.15 Questions and answers, followed by coffee and exhibition at 11.25

11.50 Developing the business case for Electronic Document Management

Speaker to be announced

- developing the business case for Electronic Document Management
- linking to the QIPP agenda and identifying the cash savings from EDM
- managing the cultural changes

12.20 Information governance and confidentiality

Amanda Johanssen
NIGB NHS Lead/Head of Information and Performance
NHS Northamptonshire

- Electronic Document Management and information governance
- developing tiered access control and monitoring usage
- sharing information in electronic form

12.50 Questions and answers, followed by lunch and exhibition at 13.00

ELECTRONIC DOCUMENT MANAGEMENT: CASE STUDIES IN PRACTICE

14.00 Implementing Electronic Document Management in practice

Prof Mike Pearson
Clinical Lead
with **Ward Priestman**
Director of Informatics
Aintree NHS Trust

- where to start with implementation
- intelligent document searching explained
- next steps: integration with prescribing and patient kiosks
- our experience in Aintree NHS Trust

14.30 Electronic document management: governance, security and confidentiality in practice

Dr Philip Scott
Senior Lecturer, School of Computing
University of Portsmouth
With **Dr Paul Williams**
Independent Consultant

- authorisation, accountability and tracking within electronic records: how this is done in practice in an NHS Trust
- the benefits of a bar coding system on remaining paper records
- experiences at Portsmouth Hospitals NHS Trust

15.00 Realising the clinical benefits and engaging clinical staff

Dr Charles Ashton
Medical Director
With **John Thornbury**
Director of ICT Services
Worcester Acute Hospital NHS Trust

- engaging clinicians in Electronic Document Management
- identifying and communicating the clinical, patient safety and time saving benefits
- our approach and developments at Worcester

15.30 Questions and answers, followed by tea and exhibition at 15.40

16.00 Electronic Document Management: legal issues and requirements

Norma Shippin
Central Legal Office
NHS Scotland

- importance and essential elements of documentation
- access issues and management of risk
- the anatomy of a claim and lessons from previous cases

16.30 Looking ahead and moving forward

Sean Brennan
Independent Consultant in Healthcare Informatics
Clinical Matrix

- where next for Clinical Information Systems and Electronic Records?
- moving forward

17.00 Questions and answers, followed by close

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