A Practical Guide to
Effective Discharge Planning and Practice
Reducing Delayed Transfer of Care & Improving Capacity
For all members of the multidisciplinary team

Friday 29th June 2012
ICO Conference Centre, London

Chair And Keynote Speakers Include
Liz Lees
Consultant Nurse, Acute Medicine and Clinical Dean
Heart of England NHS Foundation Trust

Dr Steve Jackson
Consultant Physician
University Hospitals of Leicester NHS Trust

Peter Gabbitas
Director of Health and Social Care
NHS Lothian and Edinburgh Council

Learning Outcomes
• Learn how to improve discharge planning and practice in your organisation
• Map, understand and redesign the discharge pathway
• Improve ward rounds to improve discharge
• Improve the discharge pathway for complex patients
• Extended Session: Developing your skills in Nurse Led Discharge
• Develop your knowledge of tools that can help
• Work effectively with social care to eliminate delayed transfer
• Improve medicines management on discharge
• Look beyond discharge to re-ablement to prevent readmission
A Practical Guide to

Effective Discharge Planning and Practice

Reducing Delayed Transfer of Care & Improving Capacity
For all members of the multidisciplinary team

“There were 116,572 total delayed days during the month, of which 64,241 were acute. 61% of these were attributable to the NHS, 32% were attributable to Social care and 7% where both agencies were responsible.”
Delayed Discharge Statistics, December 2011

“There should be right care in the right place at the right time and acute trusts must ensure, with primary care organisations and social services that people move on from the hospital environment once they are safe to transfer.”
Care Quality Commission, Delayed transfers of care

Visit our website www.healthcareconferencesuk.co.uk or tel 01932 429933 fax 01932 880402

Delayed discharge is not just a national imperative. It is major issue for patient and carers in terms of recovery and retaining independence, and also for organisations in terms of quality, cost and bed capacity. This conference focuses on effective discharge planning and practice to reduce delayed transfer of care and improve capacity. This practical day opens with a presentation from Liz Lees, Consultant Nurse, Acute Medicine and Clinical Dean Heart of England NHS Trust which will introduce the day and look at the what and how of improving discharge in your service or organisation.
The conference continues with practical case study sessions from organisations that have improved discharge processes in their organisation through innovation, process mapping and redesign, improving ward rounds, and looking at the discharge pathway for complex patients. The afternoon continues with an in-depth extended session on developing your skills in nurse led discharge which is also relevant to those responsible for the whole discharge pathway. This will be followed by a session on tools such as estimated date of discharge, discharge boards and the use of lean that can help.
The final session focuses on integrated working with social care, and with pharmacy to reduce delays, also looking beyond discharge at re-ablement to reduce readmissions.
## Effective Discharge Planning: critically examining practice

**Liz Lees**  
Consultant Nurse, Acute Medicine & Clinical Dean  
Heart of England NHS Foundation Trust

Liz will give an update on the position of discharge planning from a National Perspective and will make reference to her wealth of knowledge. Liz has published widely on the topic of discharge planning since 2003 collaborating with the Department of Health and has published two books on the topic (Nurse Led Discharge 2007 and Timely Discharge from Hospital 2012)

- assessment on admission
- what’s the risk?
- synopsis of current research
- follow up after discharge
- what’s the patient story?
- summary of what we are learning

### FOCUS: Improving and redesigning discharge practice

## Improving ward rounds to improve discharge

**Dr Steve Jackson**  
Consultant Physician  
University Hospitals of Leicester NHS Trust

- building discharge planning into the ward round process
- developing effective ward round practice and process: the impact on discharge
- building reliability into ward round processes
- efficiency and quality gains to be made by improving the ward round process
- experiences from Leicester

## Effectively implementing Electronic Discharge Summaries

**Dr Nick Booth**  
Director of Clinical Data Standards  
Department of Health Informatics Directorate

- the Electronic 24-hour discharge summary: national update
- the clinical and risk management benefits
- implementation developments from NHS Trusts

## Improving the discharge pathway for complex discharges: Case Study: Rapid Discharge at End of Life

**Deborah Murphy**  
Directorate Manager/National Lead Nurse Specialist, Palliative Care Team, Royal Liverpool & Broadgreen University Hospital NHS Trust

- managing complex discharges in practice: the importance of having a plan and protocol
- improving the interface between primary and secondary care
- case study: rapid discharge for patients at the end of life

### FOCUS: Developing your skills in Nurse Led Discharge

**Sheila Adam**  
Deputy Chief Nurse  
University College London Hospitals NHS Foundation Trust

- Nurse Led Discharge: developing and ensuring competence
- where to start with nurse led discharge
- developing local protocols and procedures
- the challenges and tips for success
- the impact in UCLH

## Working together to reduce delayed discharge between health and social care

**Peter Gabbitas**  
Director of Health and Social Care  
NHS Lothian and Edinburgh Council

- improving joint working on discharge between primary care, hospitals, GPs, community services and adult social services
- measures we have put in place that have delivered reductions
- the impact on delayed discharges particularly The Lothian and an update from Scotland

## Improving medicines management and reducing medication errors on discharge

**Dr Natalie Powell**  
Consultant in Acute and Stroke Medicine  
Surrey and Sussex Healthcare NHS Trust

- engaging hearts and minds in a whole systems approach
- identifying the priorities and our issues, what does an extended LOS look like in the hospital
- working with all the stakeholders across the whole system collaboratively to bring about sustainable improvement
- new ways of working and new pathways
A Practical Guide to Effective Discharge Planning and Practice

Friday 29 June 2012
ICO Conference Centre, London

How to book
Book online via credit card and receive a 10% discount*

www.healthcareconferencesuk.co.uk
Fax the booking form to 01932 880402
Post this form to Healthcare Conferences UK 8 Wilson Drive, Ottershaw, Surrey, KT16 0NT

Your Details (please complete a new form for each delegate. Photocopies are acceptable)

Dr Mr Mrs Ms (Please Circle)
First Name
Surname
Job Title
Department
Organisation
Address

Postcode
Telephone
Fax
Email

Please write your address clearly as confirmation will be sent by email, if you prefer confirmation by post please tick this box.
Please also ensure you complete your full postal address details for our records.

Please specify any special dietary or access requirements

Payment

By Cheque A cheque for is enclosed
Please make Cheques Payable to: Healthcare Conferences UK Ltd.

By Invoice Please send an invoice to
Name
Organisation
Address

Postcode

PURCHASE ORDER NUMBER
(If Applicable)

Please note if you are requesting an invoice many NHS organisations now require a Purchase Order Number to be provided. If you do not provide this number this may slow down the processing of this delegate place.

By BACS

For Payments in £:
Sort Code 40-46-22
Account No. 21553690

Please send your BACS remittance form as confirmation of payment
Cardholder’s Name
Card No.
Valid From
Expiry Date
Issue No. (switch only)

You will be contacted during the processing of your booking to confirm the payment card security code.

You are welcome at any time.

I cannot attend the conference but would like to receive a PDF containing the conference handbook material, which includes speaker slides, at £49 each.

Conference Documentation

I am an IHM Member IHM Membership number To find out more about becoming an IHM member, please visit www.ihm.org.uk

Promotional Code

Conference
Venue
ICO Conference Centre, 22 Berners Street, London, W1T 3DD. A map of the venue will be sent with confirmation of your booking.

Date
Friday 29 June 2012

Conference Fee
£65 + VAT (£73.80) for NHS, Social care, private healthcare organisations and universities.
£300 + VAT (£360.00) for voluntary sector / charities.
£495 + VAT (£594.00) for commercial organisations.
£300 + VAT (£360.00) for IHM members.

The fee includes lunch, refreshments and a copy of the conference handbook. VAT at 20%.

IHM Members

*Credit card Discount
10% discount when you book via credit or debit card. This offer is exclusive to card bookings and cannot be used in conjunction with any other Healthcare Conferences UK offer.

**Group Rates
A discount of 15% is available to all but the first delegate from the same organisation, booked at the same time, for the same conference.

Terms & Conditions
A refund, less a 20% administration fee, will be made if cancellations are received, in writing, at least 4 weeks before the conference. We regret that any cancellation after this cannot be refunded, and that refunds for failure to attend the conference cannot be made, but substitute delegates are welcome at any time.

Accommodation
On confirmation of your booking you will receive information for booking accommodation should you require it.

Confirmation of Booking
All bookings will be confirmed by email, unless stated otherwise. Please contact us if you have not received confirmation 7-10 days after submitting your booking.

Exhibition
If you are interested in exhibiting at this event, please contact Gemma Belford on 01932 429933, or email gemma@healthcareconferencesuk.co.uk

Credits
This conference is suitable for your CPD programme and approved by the ASGBI applied for. This conference is recognised by the Good Governance Institute and IHM.

For more information contact Healthcare Conferences UK on 01932 429933 or email info@healthcareconferencesuk.co.uk

Visit our website www.healthcareconferencesuk.co.uk or tel 01932 429933 fax 01932 880402