

# Caldicott Guardian Training Course

**Confidentiality and Information Sharing for Caldicott Guardians**  
*From Hippocrates to Facebook: Confidentiality in a changing world*

10% Credit Card  
discount\*\*  
15% Group booking  
discount\*\*

Friday 15 June 2018

Tuesday 3 July 2018

Friday 20 July 2018

Friday 28 September 2018

Friday 19 October 2018

Friday 16 November 2018

Friday 7 December 2018

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The Studio Conference Centre, Birmingham

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## Key Learning Objectives

- Understand the role of the Caldicott Guardian
- Learn to recognise what are “Caldicott Decisions”
- Develop confidence in making your own “Caldicott Decisions”
- Be able to apply the new Caldicott principles in practice
- Understand the underlying ethics
- Explore the conflict between confidentiality and information sharing
- Golden rules for protecting patient confidentiality
- Consider ethical dilemmas and how to make judgements
- Overcome barriers to multi agency working
- Learn how and when to share information and who with; relatives, police and other agencies

The course will be facilitated by

**Christopher Fincken**

*Independent Member*

UK Caldicott Guardian Council

*(Chairman 2012-2017)*

Supporting Organisations



# Caldicott Guardian Training Course

## Confidentiality and Information Sharing for Caldicott Guardians

### CHOICE OF 2018 DATES

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The role of the Caldicott Guardian is currently evolving to meet the challenge of implementing “Information to Share or not to share” The Information Governance review (“Caldicott 2” published 2013) across the Health and Social Care System. There is also a need to deliver the recommendations of the recent Review of Data Security, consent and opt outs (Published July 2016). Further guidance is expected to be published later in the year about the role of Caldicott Guardians.

This one day training course about Caldicott Guardian Principles has been developed to provide both practical and appropriate training for experienced Caldicott Guardians, their deputies and others involved in delivering the Caldicott Guardian Function in a wide range of Organisations.

The day will provide sound foundations for those seeking to understand the Caldicott Guardian Role, and inspiration as to how it can be developed in their own organisations based on the latest National Guidance. The course is fully interactive; and participants in small groups will face a number of case study challenges throughout the day building personal knowledge, understanding and confidence.

The course is facilitated by Christopher Fincken, who has been delivering Caldicott training for sixteen years. He is the former Chairman of the UK Caldicott Guardian Council (2012-2017), and a Caldicott Guardian for a national charity. He was an independent member of the National Information Governance Committee advising the Care Quality Commission. He was one of the first non-clinicians to be a Caldicott Guardian of an Acute Hospital, a post he held for eleven years. He has deep experience of the challenges that real life presents and a passion to understand and unravel problems, to try and find the best solution. With a particular concern about the importance of sharing information in relation to Domestic and other violence, he has worked extensively in the field of Multi Agency Risk Assessment Conferences (MARAC- Domestic Violence) and is the author of the published guidance document for Caldicott Guardians.

## Programme

**09.30** Coffee and Registration

**10.00** Introduction and Morning Session  
The morning session will cover the foundations of the Caldicott Guardian Role including:

- The historical perspective from Hippocrates to today
- Understanding Confidentiality and Trust
- Consent and Capacity
- The Caldicott Principles including Caldicott2
- The Legislative Framework
- The Role of the Caldicott Guardian
- Developing a Caldicott Pathway, Assurance
- The Conflict between confidentiality and Information sharing
- Difficult Decisions – support and escalation
- The UK Council of Caldicott Guardians

**11.00** Tea & Coffee Break

Open topic discussions

**13.00** Lunch

**14.00** Afternoon session: Case studies focusing on: Pregnancy, Parental responsibility, Children and Young people, Deceased Patients, Relatives, Next of Kin, Powers of Attorney, Complaints, Disclosures & Redactions, Electronic & Paper Records, The police, The media, Safeguarding , Multi Agency working - MARAC & MAPPA , Domestic Violence, Protecting Staff, Illegal Immigrants, Reporting Crime, Public Interest, Staff members as patients, Answering Machines, Mobiles and Facebook

**15.00** Tea & Coffee Break

**16.30** Close

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Surname

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Department

Organisation

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Please write your address clearly as confirmation will be sent by email, if you prefer confirmation by post please tick this box,   
Please also ensure you complete your full postal address details for our records.

Please specify any special dietary or access requirements

### This form must be signed by the delegate or an authorised person before we can accept the booking

*(By signing this form you are accepting the terms and conditions below)*

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Manchester Conference Centre, Weston Building, Sackville Street, Manchester, M1 3BB  
The Studio, 7 Cannon Street, Birmingham, B2 5EP  
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**Price**  
£395 + VAT (£474.00) NHS, Social Care, University and  
 Voluntary Sector  
£549 + VAT (£658.80) for Commercial Organisations

**Date (please tick which date you would like to attend)**

- |                                       |  |
|---------------------------------------|--|
| <input type="checkbox"/> 15 June 2018 | <input type="checkbox"/> 28 September 2018 |
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|                                       | <input type="checkbox"/> 7 December 2018   |

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