

Caldicott Guardian Training Course

Confidentiality and Information Sharing for Caldicott Guardians
From Hippocrates to Facebook: Confidentiality in a changing world

10% Credit Card discount*
15% Group booking discount**

Friday 27 April 2018	De Vere West One, London
Friday 25 May 2018	De Vere West One, London
Friday 15 June 2018	De Vere West One, London
Tuesday 3 July 2018	The Studio Conference Centre, Birmingham
Friday 20 July 2018	De Vere West One, London
Friday 28 September 2018	De Vere West One, London
Friday 19 October 2018	De Vere West One, London
Friday 16 November 2018	De Vere West One, London
Friday 7 December 2018	De Vere West One, London



Key Learning Objectives

- Understand the role of the Caldicott Guardian
- Learn to recognise what are “Caldicott Decisions”
- Develop confidence in making your own “Caldicott Decisions”
- Be able to apply the new Caldicott principles in practice
- Understand the underlying ethics
- Explore the conflict between confidentiality and information sharing
- Golden rules for protecting patient confidentiality
- Consider ethical dilemmas and how to make judgements
- Overcome barriers to multi agency working
- Learn how and when to share information and who with; relatives, police and other agencies

The course will be facilitated by

Christopher Fincken

Independent Member

UK Caldicott Guardian Council

(Chairman 2012-2017)

Supporting Organisations



Caldicott Guardian Training Course

Confidentiality and Information Sharing for Caldicott Guardians

CHOICE OF 2018 DATES

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The role of the Caldicott Guardian is currently evolving to meet the challenge of implementing “Information to Share or not to share” The Information Governance review (“Caldicott 2” published 2013) across the Health and Social Care System. There is also a need to deliver the recommendations of the recent Review of Data Security, consent and opt outs (Published July 2016). Further guidance is expected to be published later in the year about the role of Caldicott Guardians.

This one day training course about Caldicott Guardian Principles has been developed to provide both practical and appropriate training for experienced Caldicott Guardians, their deputies and others involved in delivering the Caldicott Guardian Function in a wide range of Organisations.

The day will provide sound foundations for those seeking to understand the Caldicott Guardian Role, and inspiration as to how it can be developed in their own organisations based on the latest National Guidance. The course is fully interactive; and participants in small groups will face a number of case study challenges throughout the day building personal knowledge, understanding and confidence.

The course is facilitated by Christopher Fincken, who has been delivering Caldicott training for sixteen years. He is the former Chairman of the UK Caldicott Guardian Council (2012-2017), and a Caldicott Guardian for a national charity. He was an independent member of the National Information Governance Committee advising the Care Quality Commission. He was one of the first non-clinicians to be a Caldicott Guardian of an Acute Hospital, a post he held for eleven years. He has deep experience of the challenges that real life presents and a passion to understand and unravel problems, to try and find the best solution. With a particular concern about the importance of sharing information in relation to Domestic and other violence, he has worked extensively in the field of Multi Agency Risk Assessment Conferences (MARAC- Domestic Violence) and is the author of the published guidance document for Caldicott Guardians.

Programme

09.30 Coffee and Registration

10.00 Introduction and Morning Session
The morning session will cover the foundations of the Caldicott Guardian Role including:

- The historical perspective from Hippocrates to today
- Understanding Confidentiality and Trust
- Consent and Capacity
- The Caldicott Principles including Caldicott2
- The Legislative Framework
- The Role of the Caldicott Guardian
- Developing a Caldicott Pathway, Assurance
- The Conflict between confidentiality and Information sharing
- Difficult Decisions – support and escalation
- The UK Council of Caldicott Guardians

11.00 Tea & Coffee Break

Open topic discussions

13.00 Lunch

14.00 Afternoon session: Case studies focusing on: Pregnancy, Parental responsibility, Children and Young people, Deceased Patients, Relatives, Next of Kin, Powers of Attorney, Complaints, Disclosures & Redactions, Electronic & Paper Records, The police, The media, Safeguarding , Multi Agency working - MARAC & MAPPA , Domestic Violence, Protecting Staff, Illegal Immigrants, Reporting Crime, Public Interest, Staff members as patients, Answering Machines, Mobiles and Facebook

15.00 Tea & Coffee Break

16.30 Close

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How to book

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> Your Details (please complete a new form for each delegate. Photocopies are acceptable)

Dr Mr Mrs Ms (Please Circle)

First Name

Surname

Job Title

Department

Organisation

Address

Postcode

Telephone

Fax

Email

Please write your address clearly as confirmation will be sent by email, if you prefer confirmation by post please tick this box,
Please also ensure you complete your full postal address details for our records.

Please specify any special dietary or access requirements

This form must be signed by the delegate or an authorised person before we can accept the booking

(By signing this form you are accepting the terms and conditions below)

Name

Signature

Date

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By Cheque A cheque for is enclosed

Please make Cheques Payable to: Healthcare Conferences UK Ltd.

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Please note if you are requesting an invoice many NHS organisations now require a Purchase Order Number to be provided. If you do not provide this number this may slow down the processing of this delegate place.

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Issue No. (switch only)

You will be contacted during the processing of your booking to confirm the payment card security code. (this is the last three digits of the number printed on the back of your card)

Signature

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Venue

De Vere West One, 9-10 Portland Place, West End, London, W1B 1PR
Manchester Conference Centre, Weston Building, Sackville Street, Manchester, M1 3BB
The Studio, 7 Cannon Street, Birmingham, B2 5EP
A map of the venue will be sent with confirmation of your booking.

Price

£395 + VAT (£474.00) NHS, Social Care, University and

- Voluntary Sector
 £549 + VAT (£658.80) for Commercial Organisations

Date (please tick which date you would like to attend)

- | | |
|--|--|
| <input type="checkbox"/> 27 April 2018 | <input type="checkbox"/> 28 September 2018 |
| <input type="checkbox"/> 25 May 2018 | <input type="checkbox"/> 19 October 2018 |
| <input type="checkbox"/> 15 June 2018 | <input type="checkbox"/> 16 November 2018 |
| <input type="checkbox"/> 3 July 2018 | <input type="checkbox"/> 7 December 2018 |
| <input type="checkbox"/> 20 July 2018 | |

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Accommodation

On confirmation of your booking you will receive information for booking accommodation should you require it.

Confirmation of Booking

All bookings will be confirmed by email, unless stated otherwise. Please contact us if you have not received confirmation 7-10 days after submitting your booking.

Credits

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